

KING COUNTY FIRE PROTECTION DISTRICT 34  
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**BOARD OF COMMISSIONERS**

Peter Lucarelli, Chair  
Thomas Johnston  
Fred Shanafelt  
Bridget Weaver, Secretary

Kevin Donnelly, Fire Chief

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**KING COUNTY FIRE DISTRICT 34  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
August 23, 2011**

**1. Call to Order-Regular Meeting**

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on August 23, 2011. The meeting was called to order at 5:30 p.m. by Chair Lucarelli.

**2. Roll Call**

Present: Chair Lucarelli, Commissioner Johnston  
Commissioner Shanafelt was excused.

Others Attending:

Kevin Donnelly, Fire Chief	Jane Christenson, Mayor's Assistant
Russ Albertson, Deputy Chief of Operations	Kinnon Williams, Attorney
Bob Oliver, Deputy Chief of Services	Debra Gentry, Administrative Assistant
Malisa Files, Financial Planning Manager	

**3. Approval of Agenda**

Add 8.C: Discussion of street lights at access gates.

**Motion made by Commissioner Lucarelli to approve the agenda as amended. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**4. Approval of Minutes**

**Motion made by Commissioner Lucarelli to approve the July 26th minutes. Motion seconded by Commissioner Johnston. Motion passed unanimously.**

**5. Public Comments-None**

**6. Reports of City of Redmond**

A. 2<sup>nd</sup> Quarter Financial Report – Malisa Files

- Fire expenditures through July 2011 are in line with budget targets. At this point in the biennium, departments should be approximately 29.1% spent. We are under the target range at 24.5% which includes the levy funded positions.
- Most of the Capital Improvement Program funds are going towards Station 17, currently in its construction phase.
- Station 17 completion date is targeted for spring 2012.
- MDT devices have been chosen but not installed. FEMA grant will cover 80% of BLS cost. A grant from King County will provide (6) ALS tablets for the medics. All first response teams will have one for each engine, and one for each aid car.

Dispatch information will show up and support the City's Energov program, and will auto download to the ESO server.

- Commissioner Lucarelli believes the Deccan conference will be beneficial for further response time reporting methods. NORCOM data is fairly comprehensive.

**Commissioner Lucarelli asked Deputy Chief Albertson to contact Dawn DeLoach, to ask Deccan staff for a current status on how NORCOM's dispatch center interfaces with Deccan's software - how they measure and download data to us, and how it impacts our response times. Dawn will be attending the Deccan conference in September.**

B. Inter-local Agreement/Annual Fire Inspections Follow-up/Donnelly

Chief Donnelly reported that there is a County Council meeting tentatively scheduled for September 13<sup>th</sup> at 9:00 AM. Chief Donnelly invited the Commissioners and is planning to send a representative from Redmond Fire Department.

King County is considering contracting out the annual and business inspections, aside from initial new construction inspections. There are many aspects to consider, such as fiscal, jurisdictional, and cases of arson investigation. Chief Donnelly said the County will retain arson investigations, as far as he knows.

**Chief Donnelly will forward the County Council meeting information to the Commissioners.**

C. Population Density Map Follow-up/ Donnelly, Albertson, Johnston

Chief Donnelly contacted the Kent Fire Department. They had determined what rural, urban, and suburban areas resemble and created response times from that. Kent was the only fire department he found that was comprehensive with city/district relationships similar to Redmond Fire Department--Eastside Fire followed an "intuitive" method.

D. 2<sup>nd</sup> Quarter Call Volume Data-Albertson  
See 6.A

E. MDC Update/Albertson  
See 6.A

Jane Christenson reported that the City is still engaging in conversations with the City of Sammamish regarding their partnership with Eastside Fire and Rescue. The window for these conversations cannot go beyond this fall because 2012 is a budget year. Talks can resume again in 2013. The outcome of the Regional Fire Authority study was indeterminate.

Commissioner Lucarelli dismissed City staff at 6:07 PM. Jane Christenson opted to stay for discussion of U.S. Credit Downgrade Effects.

## 7. Reports of Attorney

The Commissioners and staff will be invited to the Goddard School's open house.

## 8. Reports of Commissioners

A. U.S. Credit Downgrade Effects

- Jane Christenson reported that the City's credit rating is very good.
- Overall feeling that the District is doing ok also. Assessed Values are holding reasonably.

B. 2011 Objectives and Action Plan Status  
Report reviewed.

C. Street Lights at Access Gates Discussion– Johnston

Commissioner Johnston received an e-mail from a citizen who has concerns about teenage drinking and vandalism inside the gated access area. She inquired if the District would attach street lights to the power of the access gates in the Westchester neighborhood at NE 97<sup>th</sup> PL, just east of 216<sup>th</sup> Ave NE.

After discussion, the Board has declined to pursue this further due to the following reasons:

1. Criminal activity is a law enforcement issue.
2. Commissioners are reluctant to add more ongoing expenses to the operating budget, and ongoing periodic maintenance.

**Commissioner Johnston will draft a response letter, to be sent to the citizen and give the citizen the name of the detective who lives north of Trilogy.**

**9. Reports of District Secretary**

- A. Budget Report-  
Report reviewed.
- B. Legal Usage:  
July 4.80 hours; YTD 53.70 hours
- C. King County Investment Report: July (Not available)
- D. Approval of August, 2011 Vouchers & Remittances-Next meeting.

**10. Adjourn**

The meeting was adjourned at 6:33 p.m.

The next regular meeting will be held on September 27, 2011 at 5:30 p.m.

ATTEST:

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Debra Gentry, Administrative Assistant  
King County Fire Protection District 34