

KING COUNTY FIRE PROTECTION DISTRICT 34
8450 161st Avenue N.E.
Redmond, WA 98052
(425) 556-2226
Fax: (425) 556-2227
www.kcfd34.org

BOARD OF COMMISSIONERS

Peter Lucarelli, Chair
Thomas Johnston
Fred Shanafelt
Bridget Weaver, Secretary

Kevin Donnelly, Fire Chief

KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
PUBLIC HEARING MEETING MINUTES
October 25, 2011

- 1. Call to Order-Public Hearing Regarding Proposed 2012 Revenues and Tax Levy**
The public hearing of the Board of Commissioners was held at City Hall, located at 15670 N.E. 85th St., Redmond, Washington on October 25, 2011. The meeting was called to order at 5:30 p.m. by Chair Lucarelli.

2. Roll Call

Present: Commissioner Lucarelli, Commissioner Johnston, Commissioner Shanafelt

Others Attending:

Kevin Donnelly, Fire Chief	Kinnon Williams, Attorney
Bob Oliver, Deputy Chief of Services	Bridget Weaver, District Secretary
Ralph Ashmore, Battalion Chief	Tom Langton, Fire Captain
Malisa Files, Financial Program Manager	Mike Navarro, Fire Fighter
Mike Titus, Driver/Operator	Richard Gieseke, Deputy Fire Marshal
Sam Hubbard, Fire Fighter	

3. Approval of Agenda

Move Item# 4 to proceed after Item #6.

Motion made by Commissioner Johnston to approve the agenda as amended. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

4. 2011 Budget Review

The District has operated within its budget for 2011.

5. Proposed 2012 Revenues and Tax Levy

The 2012 maximum statutory allowable levy is \$6,284,977—a 7.11% decrease from last year's levy.

6. Public Comments

Richard Gieseke, Deputy Fire Marshal, asked Attorney Williams to clarify whether it is year 2011 or 2012 that would experience a budget shortfall. Attorney Williams replied that it was 2012.

7. Adjourn

The public hearing meeting was adjourned at 5:45 p.m.

**KING COUNTY FIRE DISTRICT 34
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
October 25, 2011**

1. Call to Order-Regular Meeting

The regular meeting of the Board of Commissioners was held at Redmond City Hall, located at 15670 N.E. 85th St, Redmond, WA on October 25, 2011. The meeting was called to order at 5:45 p.m. by Chair Lucarelli.

2. Roll Call

Taken at Public Hearing; no change

Others Attending:

Same as above

3. Approval of Agenda

Motion made by Commissioner Johnston to approve the agenda. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

4. Approval of Minutes

Motion made by Commissioner Shanafelt to approve the September 27, 2011 minutes. Motion seconded by Commissioner Johnston. Motion passed unanimously.

Motion made by Commissioner Johnston to approve the September 14, 2011 minutes. Motion seconded by Commissioner Shanafelt. Motion passed unanimously.

5. Public Comments-None

6. Reports of City of Redmond

A. St 17 and Access Gate Update-Langton

Construction of St 17 is on schedule and within budget; the station should be operating by the end of February, 2012

An access gate has been installed at 124th & 172nd which will significantly reduce response times in that area.

B. Interlocal Agreement/Annual Fire Inspections

No new updates.

C. NORCOM Update

Chief Donnelly reported that NORCOM went live as of September 25th. Initially the New World system worked with only minor glitches, however, the system became overloaded and kept crashing. NORCOM is currently working on police dispatch; fire district dispatch will return to using Trittech while NORCOM troubleshoots the system. It is anticipated that New World will be implemented once again after January, 2012.

D. Fire District 34/Duvall Boundaries

Commissioner Lucarelli will meet with Dawn DeLoach and Bridget Weaver to analyze calls in the Duvall area.

E. MDC Update

MDC's will arrive and be operational after January, 2012.

Motion made by Commissioner Lucarelli to amend the agenda to include item 6F: Budget Shortfall. Motion seconded by Commissioner Johnston. Motion passed unanimously.

F. 2012 FD34 Budget Shortfall

Chief Donnelly presented short and long term options for addressing decreased revenues that included reducing Fire Station 13 to Aid Car only and implementing several management changes.

7. Reports of Attorney-None

8. Reports of Commissioners

A. Resolution 265-11 Property Tax Levy 2012

Motion made by Commissioner Johnston to adopt Resolution 265-11 Property Tax Levy 2012. Motion seconded by Commissioner Shanafelt. Substitute motion made by Commissioner Lucarelli to table the motion until the next regular meeting. Motion seconded by Commissioner Johnston. Motion passed unanimously.

B. Public Communications Strategy Consultant-Weaver
Secretary Weaver presented notes from the May, 2011 WFCA conference of Liz Loomis, Public Affairs consultant, asking the Commissioners if the District might need this type of service in the future. Discussion ensued. The Commissioners agreed that while services of this nature are needed, they would not be utilized at this date in time.

C. 2011 Objectives and Action Plan Status
Report reviewed. By-laws will be reviewed at the next meeting.

9. Executive Session- RCW 42.30.110 (i)

According to RCW 42.30.110 (i) the Chair announced that the Board would convene for an executive session for three minutes to discuss potential litigation. The Board went into executive session at 7:25 p.m. The Board reconvened 7:28 p.m.

10. Reports of District Secretary

A. Budget Report-August, September 2011
Reports reviewed.

B. Legal Usage:
September 17 hours; YTD 73.60 hours

C. King County Investment Report: August .73%

D. Approval of October Vouchers & Remittances
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims required by RCW 42.24.090 have been recorded on a list that has been made available to the Board. As of **October 25, 2011**, the Board by a unanimous vote does approve for payment of those vouchers and remittances described as follows:

Month	Fund	Number	Total
October Vouchers	Expense	9332-9340	\$ 7,711.23
October Remittances	Expense	N/A	\$ 3,871.17

11. Adjourn

The meeting was adjourned at 7:35 p.m.

ATTEST:

Bridget Weaver, District Secretary
King County Fire Protection District 34